



**BOARD OF DIRECTORS (SPECIAL MEETING)
ACTIONS AND KEY DECISIONS OF THE MEETING**

Meeting Date and Time:	Thursday 14 th November 2024 at 13.30pm
Location:	Futureworks
Present:	Prof. Rob Campbell, Chair
	Gwyn Arnold, Member
	Prof. John Brooks, Member
	Chris Mayo, Principal
In attendance:	Ben Norris, Vice Principal, Clerk
	Kate Sayer, Secretary
Apologies:	Renee Tyrrell

No.	ACTIONS
1	Operations Team to reassess the proposal to change the governance structure. A new proposal is to be presented back to the Board of Directors. (3ai-1)
2	
3	

No.	KEY DECISIONS
1	
2	



**BOARD OF DIRECTORS COMMITTEE
MINUTES OF THE MEETING HELD ON 14th November 2024 @ 13.30 on Teams
For General Release**

Present: **Prof. Rob Campbell, Chair**
Prof. John Brooks, Member
Gwyn Arnold, Member
Chris Mayo, Principal

In attendance: **Ben Norris, Clerk**
Kate Sayer, Secretary

1. WELCOME BY THE CHAIR AND APOLOGIES FOR ABSENCE

The Chair welcomed the members and set out the order of the meeting. This special meeting was convened to discuss two matters arising from the meeting of 11.11.24. Apologies were received from Renee Tyrrell.

2. DECLARATIONS OF INTEREST

None declared.

3. COMMITTEE BUSINESS:

- a. Matters Arising:
 - i. Governance and Management Structure – this item was brought forward from the meeting on 11.11.24. All members agreed that the governance structure should be streamlined in line with the size and ambition of Futureworks, whilst still ensuring full compliance with the OfS and adhering to the IHE Code of Governance. [This section contains commercially sensitive information and has been redacted.] An additional paper offering alternative ideas had also been provided by one of the committee members and circulated prior to the meeting. A range of options were discussed. It was decided that this should now be looked at again by the Operations Team and a further proposal be brought back to the Board of Directors.
 - ii. Proposal to increase tuition fees for AY 2025/26 – a proposal to increase the tuition fees at Futureworks in line with the increased fee cap announced in the budget on 30th October 2024 was put to the Board of Directors. The committee discussed the pros and cons of raising the fee against maintaining it at the current level. [This section contains commercially sensitive information and has been redacted.] The Board decided to accept the proposal to increase the fees at Futureworks.

[Action: Operations Team to reassess the proposal to change the governance structure. A new proposal is to be presented back to the Board of Directors.] (3ai-1)

6. AOB:

[This section contains commercially sensitive information and has been redacted.]

7. DATES OF NEXT MEETINGS:

- Thursday 6th February 2025.