



[REDACTED]

[REDACTED]

- d. [The General Manager] Staff development budget – a lengthy discussion about the formalisation of financial support for the Staff Development Strategy took place. It was recognised that the strategy itself would benefit from revision, to bring it in line with a structured approach typically found in the sector. While consensus was reached regarding the approach, it was recognised that the discussion would benefit from being informed by the General Manager’s DAPs gap analysis, which was being reviewed later in the day, and the discussion was deferred.

[Action: Committee members to review the gap analysis; The General Manager to schedule interim meeting to re-review the proposal]

- e. [The General Manager] Access & Participation strategy & budget (**doc3a/b-FC0219**) – an overview of the APP strategy, targets and budget was provided to the group by the General Manager, and a discussion held around the need for staff to manage the APP process from September 2019. The group recognised that additional human resources would be required to meet the targets set and approved by the OfS, and it was agreed that a strategy for achieving these goals as well as a formal system for recording spending would also be required.

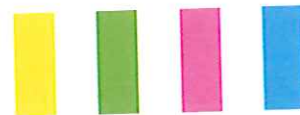
[Action: The Finance Director & The General Manager to develop a system for recording APP-related spending]

6. ITEMS REFERRED FROM OTHER COMMITTEES/DEPARTMENTS

- a. [MPC] Purchase of items for the Learning Resource Centre – a brief discussion was held regarding the outstanding purchase of materials for the LRC.

[Action: The Managing Director to speak to the Head of Student Services to authorise purchases as agreed]

- b. [Head of Student Services] Proposal to celebrate International Women’s Day 2019 (**doc4-FC0219**) *[NB: Head of Student Services has since requested the proposal be considered for IWD2020 instead of 2019]* – a discussion about the proposal took place, with the group recognising the need to support and promote International Women’s Day. The proposal would be formally approved at the next meeting.



[Action: The General Manager to speak to the Head of Student Services to coordinate]

ITEMS FOR INFORMATION ONLY:

7. AOB

- a. [SPC] Proposal for free sanitary pads and tampons in the female bathrooms (**doc5-FC0219**) – the group reviewed the proposal and commended the student partners on producing the report. Concern was expressed regarding the method of delivery, and issues around theft were recognised, however the decision was taken to approve the proposal and for the process to be managed by Student Affairs.

[Action: The General Manager to speak to the Head of Student Services to coordinate]

- b. The Accountant raised the Media City lease expiry for discussion. It was agreed that a conversation was required with the landlords.

[Action: The Managing Director to speak to landlords of Media City facility]

8. ITEMS FOR FUTURE DISCUSSION

- a. Financial Agreement for MA Sound & Music Production.
- b. International Women's Day 2020 proposal.

9. Date of next meeting

The next meeting will take place on 9TH July 2019 @13.00